

Joint Meeting:
Belmont Cable Television Advisory Committee (CTAC)
Belmont Cable Access Committee (CAC)
Minutes 8/11/2003 and 8/12/2003
7:30PM, Town Hall, Conference Room 1

These minutes combine two meetings. Both consisted of presentations by potential consultants for the delivery of a feasibility study and establishment of a non-profit corporation to own and manage a community media center.

8/11/2003

Present

CTAC: Dick Norris (chair), Greg Poulos, David Johanson, Sue Timberlake

CAC: John Verrilli (chair), Todd Bloniarz (vice-chair), Maryann Scali, Pam Curtis

Comcast: Abiodon Shobowale

Call to Order

Dick Norris called the meeting to order at 7:40.

Presentation and Discussion

Dick introduced Chuck Sherwood of Community Media Visioning Partners. Chuck presented work that needed to be done, primarily in three areas:

- Publishing of a community needs assessment
- Creation of a non-profit corporation (including community meetings, needs assessment)
- Negotiation of the license with the cable provider

This kicked off a wide-ranging discussion about funding, negotiation, schedule, and the role of the committee. One important idea was that we would be establishing a community media center, rather than continuing the current public access television station.

The committee voted to have Chuck submit a proposed workplan and timeline. [Chuck submitted this document by the end of the week.]

8/12/2003

Present

CTAC: Dick Norris (chair), Greg Poulos, David Johanson, Sue Timberlake

CAC: John Verrilli (chair), Todd Bloniarz (vice-chair), Maryann Scali, Pam Curtis

Call to Order

Dick Norris called the meeting to order at 7:40.

Presentation and Discussion

Dick introduced Rika Welsh, an independent consultant. The meeting was similar to the previous night's: Rika presented work that needed to be done, which prompted much

discussion of the role of the new center, and its extension to “a place to find out how technology can help you.”

The committee voted to have Rika submit a scope of services. Her proposal, as well as Chucks, will serve as the basis for an RFP for a feasibility study. [Rika submitted a proposal the following week.]

Next Meeting

The Ad Hoc committee (Dick, Todd, Maryann, Greg, John) will meet Monday, August 25 to review the proposals. The joint committee will meet on Tuesday, August 26 to review status with Peter Epstein. Both meetings will be at 7:30 in Town Hall, Conference Room 1.

Respectfully submitted,

John Verrilli
Chair, Cable Access Committee